



Northern Health  
and Social Care Trust

**THE ACCOUNTS OF THE CHARITABLE TRUST FUNDS HELD**

**BY**

**NORTHERN HEALTH AND SOCIAL CARE TRUST**

**FOR THE YEAR ENDED 31 MARCH 2018**

Laid before the Northern Ireland Assembly under Article 90 (5) of the Health and Personal Social Services (NI) Order 1972 (as amended by the Audit and Accountability Order 2003) by the Department of Health

On 29th June 2018

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Northern HSC Trust – Charitable Trust Funds  
Trustees Report 2017-18

**Annual Trustees Report of the Charitable Trust Funds held by the Northern Health and Social Care Trust for the year ended 31 March 2018**

**INTRODUCTION**

This is the annual report for the Trust Funds held by the Northern Health and Social Care Trust (Trust Funds’) for the year from 1 April 2017 to 31 March 2018.

Under Article 91 of the Health and Personal Social Services (NI) Order 1972 (as amended by Article 6 of the Audit and Accountability (Northern Ireland) Order 2003), the Northern Health and Social Care Trust is required to prepare annual accounts in respect of endowments and other property held on trust by it in a form determined by the Department of Health (DoH). This format is in accordance with the requirements of the Charities Statement of Recommended Practice (SORP) (FRS 102).

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Contact Us**

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Trust Headquarters  
Antrim Area Hospital  
Bush Road  
Antrim  
BT41 2RL

Telephone: **028 9442 4000**

Web: [www.northerntrust.hscni.net](http://www.northerntrust.hscni.net)

**Comments**

If you have any comments about this report or would like extra copies please telephone 028 2563 5333.

**Trustee Arrangements**

Under the Health and Personal Social Services (NI) Order 1972, as amended by Article 16 of the Health and Personal Social Services (NI) Order 1991, the Board members of the Northern Health and Social Care Trust were the trustees of the Trust Funds during 2017/18. This constituted the following:

Non-executive members

Mr Bob McCann	Chair
Mrs Geraldine McGahey	Chair of Charitable Trust Funds Advisory Committee
Mr Jim McCall	Member of Charitable Trust Funds Advisory Committee
Mr William Graham	Mr Gerard McGivern                      Mr Paul Corrigan

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Mr Stewart Cuddy                      Mr Robert Houston

Executive Team members

Dr Anthony Stevens	Chief Executive
Mr Owen Harkin	Director of Finance and Estates
Mr Seamus O'Reilly	Executive Director of Medical
Mrs Marie Roulston	Executive Director of Social Work (and Divisional Director of Women, Children and Families Division)
Mrs Eileen McEneaney	Executive Director of Nursing

The Trustees have delegated responsibility for the on-going management of funds to the Charitable Trust Funds Advisory Committee (CTFAC).

The following Directors also attend the Trust Executive Team:

Mrs Pamela McCreedy	Deputy Chief Executive and Director of Operations (left 31/08/17) and member of the CTFAC
Mrs Jennifer Welsh	Deputy Chief Executive and Director of Operations (commenced 01/12/17) and member of the CTFAC
Mrs Elizabeth Brownlees	Executive Director of Human Resources

Additionally, there are Divisional Directors who are responsible for the following operational areas and are members of the CTFAC:

Divisional Directors

Mrs Margaret O'Hagan	Divisional Director of Surgical and Clinical Services
Mrs Phil Hughes	Divisional Director of Community Care (Acting)
Ms Briege Donaghy	Divisional Director of Strategic Development and Business Services
Mr Oscar Donnelly	Divisional Director of Mental Health, Learning Disability and Community Wellbeing
Mrs Wendy Magowan	Divisional Director of Medicine and Emergency Medicine

The Northern Health and Social Care Trust Funds is on the deemed list of charities as it is registered with Her Majesty's Revenue and Customs for charitable tax purposes, registration number XT5430. The NHSCT has been in discussion with the Charity Commission for Northern Ireland (CCNI) regarding registering as a charity, this is still under consideration with the expected timeframe for registration being advised by CCNI as 2020/21.

Northern HSC Trust – Charitable Trust Funds  
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The Trustees employed the following professional advisors during the year:

**Auditors**

Northern Ireland Audit Office  
106 University Street  
Belfast  
BT7 1EU

**Bankers**

Bank of Ireland  
155 Church Street  
Ballymena  
BT43 6DG

**Solicitors**

Directorate of Legal Services  
Business Services Organisation  
2 Franklin Street  
Belfast  
BT2 8DQ

**Investment Managers**

NI Central Investment Fund for Charities (NICIFC)  
The Lighthouse Building  
4th Floor, 1 Cromac Place  
Gasworks Business Park  
Ormeau Road,  
Belfast  
BT7 2JB

# Northern HSC Trust – Charitable Trust Funds

## Trustees Report 2017-18

### **Structure, Governance and Management**

The Trust Funds held by the NHSC are governed by the Health and Personal Social Services (NI) Order 1972. The Trust Board acts as “corporate trustee” for the Trust Funds. Trust Board members are recruited by the Department of Health in accordance with its recruitment procedures and are appointed by the Minister for Health.

The Charitable Trust Funds Advisory Committee (CTFAC) is the committee responsible for providing assurance to the Trust Board on all aspects of the stewardship and management of funds donated or bequeathed to the Trust.

The membership of the Charitable Trust Funds Advisory Committee comprises:

- Two Non-Executive Directors, one of whom shall act as the Committee's Chairperson;
- The Executive Director of Finance and Estates;
- The Director of Operations;
- The Executive Director of Medicine (or his/her nominee); and
- Divisional Directors representing the Operational Management Team Divisions.

A quorum of the CTFAAC is one Non–Executive Director plus at least two of the directorate representatives. The Committee may seek or agree to the attendance of other parties if deemed necessary. Two members had full attendance at all meetings during the year, with the remaining members missing one or more meetings, or sending a senior colleague to provide Directorate updates in their absence.

During 2017/18, the Committee held 4 meetings to oversee the administration of the Charitable Trust Funds (CTFs), their investment and disbursement.

The roles and responsibilities of the Charitable Trust Funds Advisory Committee in relation to the management and governance of the Trust Funds were set out within a Terms of Reference as follows:

*The role of the Committee is to oversee the administration, including banking arrangements, of CTFs, their investment and disbursement. The responsibility for expending of the charitable funds remains with the individual fund managers.*

*The normal purposes to which funds may be applied include all relevant expenditure likely to assist in the provision of health and social services in accordance with current legislation relating to CTFs as well as Standing Financial Instructions and associated operational procedures of the Trust.*

*The Committee will:*

- *Satisfy itself that CTFs are managed in line with guidance in the Trust's Standing Financial Instructions, Departmental guidance and legislation;*

## Northern HSC Trust – Charitable Trust Funds Trustees Report 2017-18

- *Ratify the creation of a new fund where funds and/or other assets are received from donors in circumstances where the wishes of the donor cannot be accommodated within the scope of an existing fund. Make recommendations on the potential for rationalisation of funds within statutory guidelines and take appropriate action;*
- *Ensure that assets in the ownership of, or used by, a CTF will be maintained with the Trust's general estate and inventory of assets;*
- *Ensure that a strategic approach is adopted with regard to CTF expenditure and that Directorates produce and implement annual expenditure plans relating to all funds at their disposal;*
- *Use their best endeavours to ensure that funds are not unduly or unnecessarily accumulated;*
- *Ensure that expenditure from CTFs is subject to appropriate value for money considerations including proper procurement procedures where applicable;*
- *Ensure that Annual Accounts are prepared in accordance with Department of Health's guidelines and submitted to the Trust Board within agreed timescales;*
- *Ensure that a Trustees Report is produced as part of the annual accounts process for CTFs; and*
- *On behalf of the Trust Board, and on the advice of the Senior Management Team, the Committee will authorise appropriate policies and procedures in relation to CTFs.*

The NHSCT holds 3 types of CTFs, namely Restricted, Unrestricted and Endowment and under each of these main headings there are a total of 239 active named funds at 31 March 2018.

Where there is a legal restriction on the purpose for which a fund may be used, the fund is classified either as an endowment fund, where the donor has expressly provided that only the income of the fund may be expended, or as a restricted fund, where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose. Unrestricted funds allow Trustees greater freedom in their application in line with the objectives of the CTFs. As part of the process to register with CCNI each of these designations and the governing paperwork held by the NHSCT will be examined prior to registration. The use of each fund is strictly controlled to ensure that the aims of the individual CTFs are met and any donor's wishes delivered. The Trustees' delegated authority levels for authorising expenditure relating to the CTFs are as follows:

<b>Expenditure amount</b>	<b>Approval by</b>
Up to and including £500	Head of Department*
Over £500 and up to and including £2,500	Assistant Director
Over £2,500 and up to and including £5,000	Trust Director
Over £5,000	Chief Executive
*Note: the Head of Department is at the level of staff reporting to an Assistant Director	

# Northern HSC Trust – Charitable Trust Funds

## Trustees Report 2017-18

The Director of Finance is responsible for the day to day management and control of the administration of the Trust Funds and reports to the CTFAC. The Director of Finance has responsibility to ensure that Charitable Trust funds are managed appropriately with regard to their purpose and requirements; that full accounting records are maintained and that devolved decision making or delegated arrangements are in accordance with the policies and procedures agreed by the CTFAC.

There are no key management personnel employed by the CTFs and there are no employees. All management and administration duties are performed by employees of the NHSCT and a management fee to cover the direct costs of managing the funds is charged to the CTFs.

### **Objectives and Activities**

The objectives of the Trust Funds held by the NHSCT in 2017/18 were to ensure that charitable donations received by the Trust were appropriately managed, invested, expended and controlled in a manner that was consistent with the purposes for which the funds were given, and in accordance with the Trust's Standing Financial Instructions and Departmental guidance and legislation.

Funds are used to support expenditure in the following areas to benefit Patients, Residents or Clients using the Trust's services, in line with donor's wishes:

- Provision of Comforts;
- Purchase of Equipment and Services; and
- Research into any aspect of the work of the NHSCT.

### **Achievements and Performance**

During the year 2017/18 total amount of £634k was expended on charitable activities, in accordance with the NHSCT's policies and procedures and the objectives of the CTFs.

These funds were utilised to deliver a wide range of activities to provide comforts and benefits to the users of our services, some of the major schemes have been summarised below and would not have been possible without the generosity of the donors to the CTFs.

- A pilot Dementia Companions service was introduced costing £18,719.08 for the year, 3 staff members were recruited to support patients in Inver, Dalriada and Mid-Ulster Hospitals. Their roles were focussed on assisting patients with their daily support, while befriending both patients and families during their hospital admission. An evaluation of the impact of these companions during the patient's stay will be undertaken during 2018/19;
- A total of £17,486.00 was invested to ensure the development of a Simulation Training Suite mainly for medical education training on the

## Northern HSC Trust – Charitable Trust Funds Trustees Report 2017-18

Antrim Hospital Site. This highly advanced facility provides clinicians the opportunity to learn, rehearse and perfect procedures from the simple to the highly complex;

- An award winning Educational Theatre Company was engaged at a cost of £14,500.00 to support service users in Learning Disability and Mental Health services to create tailored films regarding their experiences and recovery;
- Thirteen sleeper chairs were purchased to support parents staying overnight with their child in the Paediatric wards costing £15,266.75;
- 2500 Adult Palliative Care books were purchased at a cost of £3,250.00 to support patients and their families attending Palliative Care services;
- Services were engaged from a specialist organisation to provide additional support to families of babies born prematurely costing £15,000.00 for the year;
- The Stroke Service purchased a new hoist at a cost of £4,290.73, with in built scales to make the moving of patients easier and more comfortable as well as enabling patients who were unable to sit or stand to be weighed; and
- Out-patient clinical spaces were refurbished, including bespoke fitting of Lung Function equipment costing £10,919.14; this has significantly improved the comfort, of patients and their treatment experience.

These highlights represent only a fraction of the fantastic schemes which the NHSCT was able to progress as a direct result of the donations received into the CTFs. The balance of expenditure supported many other instances of specialist staff training, equipment purchase and other services which supports those who attend our many hospital and community based services across the NHSCT area. This would not have been possible without the generous support of everyone who made a donation to the CTFs.

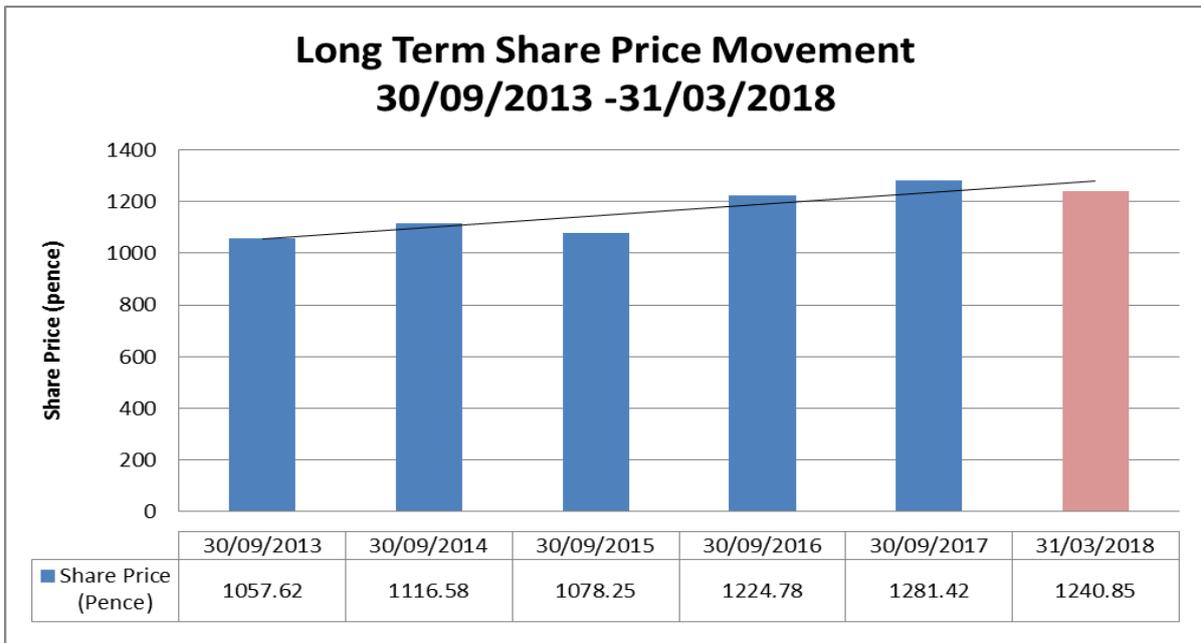
# Northern HSC Trust – Charitable Trust Funds Trustees Report 2017-18

## Investment

The Northern Ireland Central Investment Fund for Charities (NICIFC) continues to hold funds invested on behalf of the NHSCT Trust Funds. During 2017/18, the Charitable Trust Funds Advisory Committee continued to review the performance of funds invested through NICIFC. The net market value of funds invested with the NICIFC at 31 March 2018 was £1,761k. This is 31% of the total value of CTFs.

The balance of funds held with the NICIFC has a loss in value of £34k in 2017/18 when compared to a gain of £233k in the prior year. This is due to a decrease in valuation of this investment at the year end. The nature of this investment is such that it will fluctuate in line with prevailing economic circumstances with the aim of the NICIFC to generate income and thereafter long-term capital growth (>5 years) in real terms.

An analysis of the closing year end values of the fund over the NICIFC 30 September year end, and the position as at 31/03/18 is set out in the graph below.



The share price of the fund over a 5 and a half year period has increased by 183.23 pence, however over the past financial year for the CTFs (01/04/17 – 31/03/18) the value has decreased by 24.28 pence, creating the loss of £34k.

Net dividends have been received in two issues, the first in June 2017 at 19p per share and the second in December at 22p per share, this totalled £67k net of investment management fees of £9k.

The balance of the CTFs is held on interest bearing deposit or in cash in hand.

# Northern HSC Trust – Charitable Trust Funds

## Trustees Report 2017-18

### **Financial Review**

#### *Introduction*

The financial statements have been prepared in accordance with the Charities Statement of Recommended Practice (SORP), previously SORP 2005, applicable to charities preparing their accounts in accordance with FRS102 in the UK and Republic of Ireland and with relevant guidance issued by the Department of Health. The Trustees have considered the requirements and made any necessary change in the year for the first time adoption of FRS102.

### **Review of the year 2017/18**

#### *Income*

The CTFs received income from a number of sources during 2017/18 including donations and legacies from individuals as a token of their thanks for the care and support they, or their family members received from the Trust and interest and dividends on deposits and investments.

During the year income totalled £715k which remained relatively static when compared to the prior year (£718k).

£517k was received in donations and legacies with an additional £112k generated from charitable activities, an overall increase of £96k when compared to 2016/17. Investment income remained relatively static at £86k compared to £85k in 2016/17.

£76k of income (included within Other Income) was received in the form of dividends from the Department for Communities in respect of monies invested in the NICIFC, with a further £10k received from interest on funds on deposit.

#### *Expenditure*

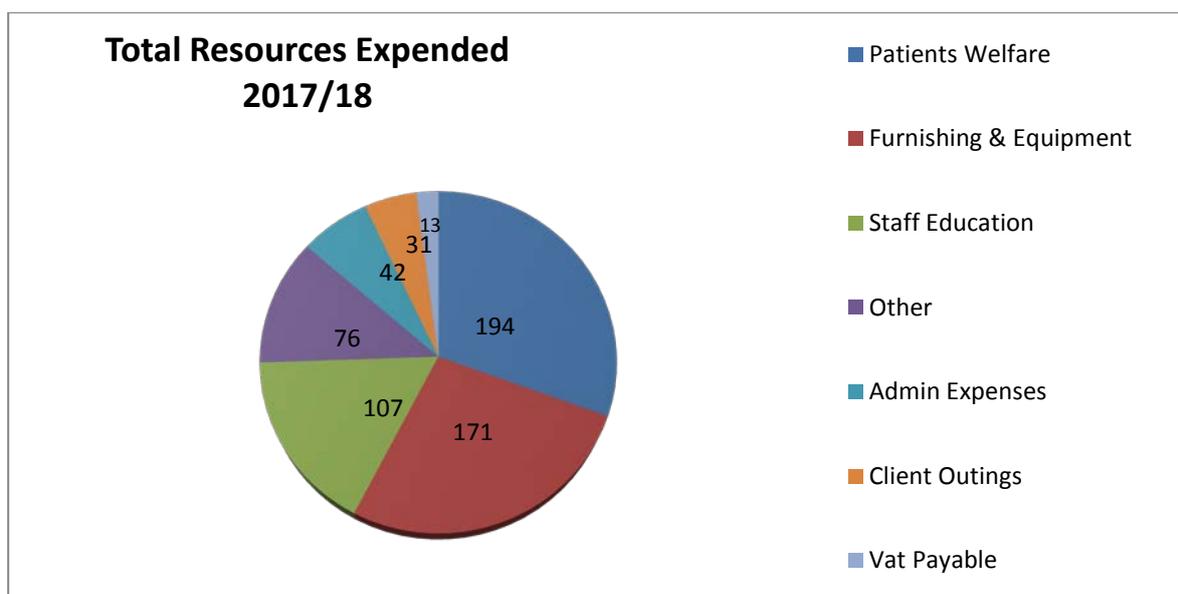
Total resources expended for the year amounted to £634k, a decrease of £255k from 2017/18.

The Direct costs for Governance and support costs relating to the financial administration of the funds amounted to £46k. This comprised £41k for the administration costs of managing the fund, representing a levy of approximately 0.7% of the total fund balances, and £5k for audit fees.

There was a loss on the value of the investments held in the NICIFC of £34k when valued at 31 March 2018 (2016/17 gain of £233k). In addition, there were Investment management costs of £9k charged by the Investment Management Company based on the value of the portfolio held by NICIFC.

The chart below shows the high level summary of expenditure categories for the year, excluding the loss on investment, totalling £634k.

## Northern HSC Trust – Charitable Trust Funds Trustees Report 2017-18



### *Financial Position at Year End*

Total fund balances were £5,726k at 31 March 2018, consisting of £90k of endowment funds, £1,342k of restricted funds and £4,294k of unrestricted funds. This is a total increase of £52k from the previous year.

### *Financial Controls*

The Trustees are aware of their financial responsibilities for the money that is held on trust. The Chair of the Charitable Trust Funds Advisory Committee reports to the Trust Board on a regular basis and fund managers are circulated with details of their fund balances throughout the year.

The Trust Fund procedures were the subject of internal audit in 2015/16 and a satisfactory level of assurance was provided with 2 priority one findings requiring urgent management action were identified. The Trustees, through the direction and monitoring of the CTFAC has put the necessary action plans in place to address and resolve these issues.

### *Statement of Risk*

The management of risk in relation to the Trust Funds is closely aligned with the Northern Health and Social Care Trust's risk management strategy and procedures.

The major risks to which the Trust Funds are exposed have been reviewed by the Board of the Northern HSC Trust and systems have been established to mitigate these risks. The major risks identified are falls in income due to the fluctuation of legacy and donations received and an adverse change in the stock market conditions. These risks are mitigated by the reserves policy below, by regular reviews of income and expenditure, expenditure requests and forecasts, and by

## Northern HSC Trust – Charitable Trust Funds Trustees Report 2017-18

the quarterly investment performance reviews by the CTFAC and advice from the external investment manager. This may result in the portfolio being changed if the Trustees considers the investments held are exposed to unnecessary risks.

### *Reserves Policy*

The Trust Funds do not currently enter into future commitments and so has not created any reserves for this. Activities are only authorised when funding is available.

### *Investment Policy*

The Northern Trust Funds has invested in the NICIFC which was set up in 1965 through the Charities Act (Northern Ireland) 1964, with the aim of providing charities with the opportunity to invest all or part of their assets in a centrally pooled fund, administered by the Department for Communities. The Fund is managed by recognised fund managers, with its investment policy and performance reviewed on a quarterly basis by a locally based advisory committee, appointed by the Department.

The NICIFC operates as a discretionary managed fund, with participating Charities allocated a proportionate number of shares based on the size of their investment and the most recent valuation (share price). The Fund invests in fixed-interest securities, UK & foreign equities and selected unitised funds. The allocation between these asset classes is reviewed and adjusted periodically, in line with the Fund's investment policy.

The Department for Communities has been conducting a review of the NICIFC. The Fund will continue to be managed by the Department and the investment manager (currently Standard Life Wealth).

New additions to the fund were temporarily suspended in 2016/17 and this suspension was lifted on 11 October 2017. There was no change to the process of making withdrawals from the fund.

The balance of the Trust Funds monies are held in bank accounts under the HSC banking services contract.

The CTFAC intends to review its Investment Policy in 2018/19 to ensure that maximum yield is generated from all CTF investments.

### *Plans for Future Periods*

The key focus for the CTFAC in 2018/19 and beyond will be the review of fund classifications in accordance with legal advice to be sought in 2018/19 as part of the work to enable CCNI registration and a review of the Trust Funds investment policy. The CTF activities will be progressed in line with their objectives.

Northern HSC Trust – Charitable Trust Funds  
Trustees Report 2017-18

The NHSCT is indebted to the patients, clients, their families and carers, well-wishers and friends who have donated so generously to support the work of the NHSCT through the Charitable Trust Funds. We wish to assure all donors that their donations have been carefully directed towards schemes which have a direct benefit on the care and support which we provide to the people who use our many services.



Chief Executive

Date:

## **NORTHERN HEALTH AND SOCIAL CARE TRUST – CHARITABLE TRUST FUNDS**

### **THE CERTIFICATE AND REPORT OF THE COMPTROLLER AND AUDITOR GENERAL TO THE NORTHERN IRELAND ASSEMBLY**

#### **Opinion on financial statements**

I certify that I have audited the financial statements of the Northern Health and Social Care Trust for the year ended 31 March 2018 under the Health and Personal Social Services (Northern Ireland) Order 1972, as amended. The financial statements comprise: the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes. These financial statements have been prepared under the accounting policies set out within them.

In my opinion the financial statements:

- give a true and fair view of the state of the Northern Health and Social Care Trust's Charitable Trust Fund's affairs as at 31 March 2018 and of its incoming and expenditure of resources for the year then ended; and
- have been properly prepared in accordance with the Health and Personal Social Services (Northern Ireland) Order 1972, as amended and Department of Health directions issued thereunder.

#### **Opinion on regularity**

In my opinion, in all material respects the financial transactions recorded in the financial statements conform to the authorities which govern them.

#### **Basis of opinions**

I conducted my audit in accordance with International Standards on Auditing (UK) (ISAs) and Practice Note 10 'Audit of Financial Statements of Public Sector Entities in the United Kingdom'. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of this certificate. My staff and I are independent of Northern Health and Social Care Trust in accordance with the ethical requirements of the Financial Reporting Council's Revised Ethical Standard 2016, and have fulfilled our other ethical responsibilities in accordance with these requirements. I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my opinions.

#### **Other Information**

The Trust and the Accounting Officer are responsible for the other information included in the annual report. The other information comprises the information included in the annual report other than the financial statements and my audit certificate and report. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

### **Opinion on other matters**

In my opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### **Responsibilities of the Trust and Accounting Officer for the financial statements**

The Trust and the Accounting Officer are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

### **Auditor's responsibilities for the audit of the financial statements**

My responsibility is to audit, certify and report on the financial statements in accordance with the Health and Personal Social Services (Northern Ireland) Order 1972, as amended.

I am required to obtain evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of my responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of my certificate.

In addition, I am required to obtain evidence sufficient to give reasonable assurance that the financial statements conform to the authorities which govern them.

### **Matters on which I report by exception**

I have nothing to report in respect of the following matters which I report to you if, in my opinion:

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all of the information and explanations I require for my audit; or

### **Report**

I have no observations to make on these financial statements.



*KJ Donnelly*  
*Comptroller and Auditor General*  
*Northern Ireland Audit Office*  
*106 University Street*  
*Belfast*  
*BT7 1EU*  
*18 June 2018*

**CHARITABLE TRUST FUND ACCOUNTS**

**FOR THE YEAR**

**2017/18**

Northern HSC Trust

Trust Funds Accounts for the year ended 31 March 2018

Statement of Financial Activities for the year ended 31 March 2018

	Note	Unrestricted funds £000	Restricted funds £000	Endowment funds £000	Total funds 2017/18 £000	Reclassified Total funds 2016/17 £000
<b>Income and endowments from:</b>						
Donations and legacies	2	456	61	0	517	432
Charitable activities	3	105	7	0	112	101
Investments	4	57	29	0	86	85
Other	5	0	0	0	0	100
<b>Total Income</b>		<b>618</b>	<b>97</b>	<b>0</b>	<b>715</b>	<b>718</b>
<b>Expenditure on:</b>						
Raising Funds:	6					
Investment management costs		(6)	(3)	0	(9)	(9)
Charitable activities:	7,8					
Purchase of new equipment		(149)	(35)	0	(184)	(168)
Building and refurbishment		0	(1)	0	(1)	(71)
Patient welfare and amenities		(217)	(24)	0	(241)	(408)
Staff education, training and development		(91)	(30)	0	(121)	(107)
Other		(56)	(22)	0	(78)	(126)
<b>Total Resources expended</b>		<b>(519)</b>	<b>(115)</b>	<b>0</b>	<b>(634)</b>	<b>(889)</b>
Net gain/(losses) on investments	11.1	(22)	(10)	(2)	(34)	233
<b>Net income/(expenditure)</b>		<b>77</b>	<b>(28)</b>	<b>(2)</b>	<b>47</b>	<b>62</b>
<b>Transfers between funds</b>	17	9	(9)	0	0	0
<b>Net movement in funds</b>		<b>86</b>	<b>(37)</b>	<b>(2)</b>	<b>47</b>	<b>62</b>
Adjustment to add back notional audit fee		4	1	0	5	5
<b>Net movement in funds excluding notional audit fee</b>		<b>90</b>	<b>(36)</b>	<b>(2)</b>	<b>52</b>	<b>67</b>
<b>Reconciliation of Funds:</b>						
<b>Fund balances brought forward at 1 April 2017</b>		<b>4,204</b>	<b>1,378</b>	<b>92</b>	<b>5,674</b>	<b>5,607</b>
<b>Total funds carried forward at 31 March 2018</b>		<b>4,294</b>	<b>1,342</b>	<b>90</b>	<b>5,726</b>	<b>5,674</b>

All gains and losses recognised in the reporting period are included in the Statement of Financial Activities and relate to continuing activities

There is no material difference between the net incoming/(outgoing) resources for the reporting period stated above and their historical cost equivalents

The notes on pages 19 to 29 form part of these accounts

## Northern HSC Trust

### Trust Funds Accounts for the year ended 31 March 2018

#### Balance Sheet as at 31 March 2018

	Note	Total funds 31 March 2018 £000	Total funds 31 March 2017 £000
<b>Fixed Assets:</b>			
Investments	11	1,861	1,895
<b>Total fixed assets</b>		<b>1,861</b>	<b>1,895</b>
<b>Current assets:</b>			
Debtors	12	24	17
Investments	14	3,700	3,700
Cash at bank and in hand		219	142
<b>Total Current Assets</b>		<b>3,943</b>	<b>3,859</b>
<b>Liabilities</b>			
Creditors: Amounts falling due within one year	13	(78)	(80)
<b>Net current assets/(liabilities)</b>		<b>3,865</b>	<b>3,779</b>
<b>Total assets less current liabilities</b>		<b>5,726</b>	<b>5,674</b>
<b>Total net assets/(liabilities)</b>		<b>5,726</b>	<b>5,674</b>
<b>Funds of the charity:</b>			
Endowment funds	14	90	92
Restricted income funds	14	1,342	1,378
Unrestricted funds	14	4,294	4,204
<b>Total unrestricted funds</b>		<b>5,726</b>	<b>5,674</b>
<b>Total charity funds</b>		<b>5,726</b>	<b>5,674</b>

The notes on pages 19 to 29 form part of these accounts

The financial statements were approved by the Trustees on 12 June 2018 and have been signed on their behalf by:

Chief Executive



Date:

12/6/18

## Northern HSC Trust

Trust Funds Accounts for the year ended 31 March 2018

Statement of Cash Flows for the year ended 31 March 2018

	Total funds 2017/18 £000	Prior year funds 2016/17 £000
<b>Cash flows from operating activities:</b>		
<b>Net cash provided by (used in) operating activities</b>	<b>(9)</b>	<b>(220)</b>
<b>Cash flows from investing activities:</b>		
Dividends, interest and rents from investments	4 86	85
<b>Net cash provided by (used in) investing activities</b>	<b>86</b>	<b>85</b>
<b>Cash flows from financing activities:</b>		
<b>Net cash provided by (used in) financing activities</b>	<b>0</b>	<b>0</b>
<b>Change in cash and cash equivalents in the reporting period</b>	<b>77</b>	<b>(135)</b>
<b>Cash and cash equivalents at the beginning of the reporting period</b>	<b>142</b>	<b>277</b>
<b>Change in cash and cash equivalents due to exchange rate movements</b>	<b>0</b>	<b>0</b>
<b>Cash and cash equivalents at the end of the reporting period</b>	<b>219</b>	<b>142</b>

Reconciliation of net income/(expenditure) to net cash flow from operating activities

	Current year £	Prior year £
<b>Net income/(expenditure) for the reporting period (as per the statement of financial activities)</b>	<b>47</b>	<b>62</b>
<b>Adjustments for:</b>		
Notional Audit Fee	9 5	5
Depreciation charges		
Losses/(Gains) on investments	11 34	(233)
Dividends, interest and rents from investments	4 (86)	(85)
Loss/(profit) on the sale of fixed assets	0	0
(Increase)/Decrease in stocks	0	0
(Increase)/Decrease in debtors	12 (7)	(10)
Increase/(Decrease) in creditors	13 (2)	41
<b>Net cash provided by (used in) operating activities</b>	<b>(9)</b>	<b>(220)</b>

Analysis of cash and cash equivalents

	Current year £	Prior year £
Cash in hand	219	142
Notice deposits (less than 3 months)	0	0
Overdraft facility repayable on demand	0	0
<b>Total cash and cash equivalents</b>	<b>219</b>	<b>142</b>

The notes on pages 19 to 29 form part of these accounts

## **Northern HSC Trust**

### **Trust Funds Accounts for the year ended 31 March 2018**

#### **NOTES TO THE ACCOUNTS**

##### **1. Accounting Policies**

###### **1(a) Basis of preparation**

The financial statements have been prepared under the historic cost convention, with the exception of investments which are included at market value. The financial statements have been prepared in accordance with the Charities Statement of Recommended Practice (SORP) with additional disclosures as required by FRS 102 and with relevant guidance issued by the Department of Health.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements have been presented in sterling which is also the functional currency of the NHSCT's Charitable Trust Funds.

The Trust Funds meet the definition of a public benefit entity under FRS 102.

The financial statements have been prepared on a going concern basis.

###### **1(b) Structure of Funds**

Where there is a legal restriction on the purpose for which a fund may be used, the fund is classified either as an endowment fund, where the donor has expressly provided that only the income of the fund may be expended, or as a restricted fund, where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose.

The major funds held in each of these categories are disclosed in Note 14.

###### **1(c) Incoming Resources**

All incoming resources are included in full in the statement of financial activities as soon as the following three factors can be met:

- i) entitlement - arises when a particular resource is receivable or the charity's right becomes legally enforceable;
- ii) probability - where there is a reasonable certainty that the incoming resource will be received; and
- iii) measurement - when the monetary value of the incoming resources can be measured with sufficient reliability.

### **1(c) (i) Income from donations and legacies (note 2)**

This includes all income received by the Trust Funds that is a gift or bequest made on a voluntary basis, for any purpose.

Legacies are recognised when it is probable that they will be received.

### **1(c) (ii) Income from charitable activities (note 3)**

This included income earned both from the supply of goods or services under contractual arrangements and from performance-related grants which have conditions specifying the provision of particular goods or services by the charitable funds.

### **1(c) (iii) Other Income (note 5)**

This includes income from groups that have undertaken fundraising activities, income from charity vouchers and any other miscellaneous income.

### **1(c) (iv) Investment Income (note 4)**

This is income earned from holding assets for investment purposes and includes dividends and interest.

## **1(d) Resources Expended and Irrecoverable VAT**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. All expenditure is recognised once there is a legal or constructive obligation committing the charity to the expenditure. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

### **1(d) (i) Expenditure on raising funds (note 6)**

This includes all expenditure incurred by the Trust Funds on the management of its investment funds.

### **1(d) (ii) Allocation of Support Costs (note 7)**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include the Management Fee paid to the NHSCT for provision of direct costs of clerical and administration support. These costs have been allocated to closing fund balances.

### **1(d) (iii) Expenditure on charitable activities (note 8)**

This includes all expenditure by the Trust Funds in undertaking activities that further its charitable aims for the benefit of its beneficiaries as shown in Note 8. These costs were not wholly attributable, are apportioned between the categories of charitable expenditure.

### **1 (e) Fixed Asset Investments (note 11)**

Investments are stated at market value as at the Balance Sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluations and disposals throughout the year.

### **1(f) Realised Gains and Losses (note 11)**

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later). Unrealised gains and losses are those gains or losses arising from increases or decreases in the value of investments that have not been sold (hence unrealised) at the reporting period end. These are calculated as the difference between the carrying value at the year end and opening market value (or purchase date if late). Unrealised gains and losses are allocated across the appropriate funds (i.e. those funds for which investments are held) according to the closing value of funds at the year end.

### **1(g) Fixed Assets – Tangible and Intangible**

The Trust funds do not hold any fixed or intangible fixed assets.

### **1(h) Gifts in Kind**

There were no Gifts in Kind in 2017/18 or 2016/17.

### **1(i) Debtors (note 12)**

Debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### **1(i) Creditors (note 13)**

Creditors are recognised where the Trust Funds have a present obligation resulting from a past event that will probably result in the transfer of monies to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

### **1(j) Financial Instruments**

The Trust Funds only have financial assets and liabilities that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### **1(k) Going Concern**

There are no material uncertainties about the Trust Funds ability to continue as a going concern.

### **1(l) Key Judgements and Assumptions**

The Trust Funds make estimates and assumptions concerning the future. The resulting accounting estimate will, by definition, seldom equal the related actual results. The most significant areas of uncertainty that affects the carrying value of assets held by the Trust Funds are the level of investment return and the performance of investment markets.

## Northern HSC Trust

Trust Funds Accounts for the year ended 31 March 2018

### NOTES TO THE ACCOUNTS

#### 2 Analysis of Income from Donations and Legacies

	Unrestricted Funds £000	Restricted Funds £000	Total 2018 Funds £000	Total 2017 Funds (Reclassified) £000
Donations from individuals	419	51	470	382
Legacies	37	10	47	50
<b>Total</b>	<b>456</b>	<b>61</b>	<b>517</b>	<b>432</b>

2016/17 legacies included £100k shown in note 5 separately.

#### 3 Incoming resources from charitable activities

	Unrestricted Funds £000	Restricted Funds £000	Total 2018 Funds £000	Total 2017 Funds £000
Income from sale of goods or services	105	7	112	101
<b>Total</b>	<b>105</b>	<b>7</b>	<b>112</b>	<b>101</b>

#### 4 Gross investment income

	Total 2018 Funds £000	Total 2017 Funds (Reclassified) £000
Gross income earned from:		
Fixed asset equity and similar investments	76	69
Current asset investments	10	16
<b>Total</b>	<b>86</b>	<b>85</b>

2016-17 income was shown net of management fee.

#### 5 Analysis of Other Income

	Total 2018 Funds £000	Total 2017 Funds (Reclassified) £000
Received for Robinson Hospital fund	0	100
<b>Total</b>	<b>0</b>	<b>100</b>

## Northern HSC Trust

### Trust Funds Accounts for the year ended 31 March 2018

#### NOTES TO THE ACCOUNTS

##### 6 Expenditure on raising funds

	Allocated to Other £000	Charitable activities £000	Total 2018 Funds	Total 2017 Funds (Reclassified)
Investment management fees	9	0	9	9
	<b>9</b>	<b>0</b>	<b>9</b>	<b>9</b>

The average number of employees was Nil (2016/17 : Nil)

##### 7 Analysis of governance and support costs across expenditure

	Admin Costs £000	Audit £000	2018 Total Funds £000	2017 Total Funds £000
Other	41	5	46	45
<b>Total</b>	<b>41</b>	<b>5</b>	<b>46</b>	<b>45</b>

Governance costs comprise Audit Costs of £5k. Administration costs represent a levy of approximately 0.7% of incoming resources for the financial administration of the funds and are apportioned across closing fund balances.

##### 8 Analysis of charitable expenditure

	Grant funded activity £000	Support costs £000	2018 Total Funds £000	2017 Total Funds (Reclassified) £000
Purchase of new equipment	170	14	184	168
Building and refurbishment	1	0	1	71
Staff education and welfare	112	9	121	107
Patient education and welfare	223	18	241	408
Other	73	5	78	126
<b>Total</b>	<b>579</b>	<b>46</b>	<b>625</b>	<b>880</b>

Charitable expenditure excludes Governance and Support costs shown in note 7.

##### 9 Auditor's remuneration

The Auditor's remuneration of £5k (2016/17 £5k) related solely to the audit with no other additional work undertaken.

##### 10 Trustees' remuneration

During the year the trustees received no remuneration or expenses reimburses (2016/17 £Nil)

## Northern HSC Trust

Trust Funds Accounts for the year ended 31 March 2018

### NOTES TO THE ACCOUNTS

#### 11 Analysis of Fixed Asset Investments

##### 11.1 Movement in fixed asset investment

	<b>2018</b>	<b>2017</b>
	<b>£000</b>	<b>£000</b>
Market value at 1 April 2017	1,795	1,562
Net gain/loss on revaluation	(34)	233
<b>Market value at 31 March 2018</b>	<b>1,761</b>	<b>1,795</b>
<b>Historic cost at 31 March 2018</b>	<b>931</b>	<b>931</b>

The (losses)/gains on revaluation are unrealised

##### 11.2 Market value at 31 March 2018

	<b>Held in UK £000</b>	<b>Held outside UK £000</b>	<b>2018 Total £000</b>	<b>2017 Total £000</b>
Investments in a common deposit or investment fund	1,761	0	1,761	1,795
Other investments	100	0	100	100
<b>Total market value of fixed asset investments</b>	<b>1,861</b>	<b>0</b>	<b>1,861</b>	<b>1,895</b>

## Northern HSC Trust

### Trust Funds Accounts for the year ended 31 March 2018

#### 12 Analysis of Debtors

##### 12.1 Amounts falling due within one year

	<b>2018</b>	<b>2017</b>
	<b>£000</b>	<b>£000</b>
Prepayments	2	0
Other debtors	22	17
<b>Total debtors falling due within one year</b>	<b>24</b>	<b>17</b>

##### 12.2 Amounts falling due after more than one year

There are no amounts falling due after more than 1 year (2016/17 £nil).

#### 13 Analysis of Creditors

##### 13.1 Amount falling due within one year

	<b>2018</b>	<b>2017</b>
	<b>£000</b>	<b>£000</b>
Other creditors	78	80
<b>Total Creditors falling due within one year</b>	<b>78</b>	<b>80</b>

##### 13.2 Amounts falling due after more than one year

There are no amounts falling due after more than 1 year (2016/17 £nil).

## Northern HSC Trust

Trust Funds Accounts for the year ended 31 March 2018

### NOTES TO THE ACCOUNTS

#### 14 Analysis of charitable funds

Restricted Funds are funds where the donor has placed a legal restriction to either only utilise income generated from the donation (endowment) or to only be spent in furtherance of a specific charitable purpose

14.1 Endowment Funds	Balance at 1 April 2017 £000	Incoming resources £000	Resources expended £000	Transfers £000	Gains and losses £000	Fund at 31 March 2018 £000
Carrick Borough Nursing Association	51	0	0	0	(2)	49
Moyle Hospital - Craig Bequest	13	0	0	0	0	13
Sarah Currie Bequest	8	0	0	0	0	8
Rathmoyle Day Centre	8	0	0	0	0	8
Other (Individually less than 5%)	12	0	0	0	0	12
<b>Endowment funds total</b>	<b>92</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(2)</b>	<b>90</b>

14.2 Restricted Funds	Balance at 1 April 2017 £000	Incoming resources £000	Resources expended £000	Transfers £000	Gains and losses £000	Fund at 31 March 2018 £000
Coronary Care Medical Fund	214	1	(6)	0	0	209
Ida Young Bequest Coronary Care Nursing Fund	427	0	0	0	(8)	419
Palliative Care Development Fund	87	4	(3)	0	0	88
Chemotherapy Day Unit Fund	80	3	(4)	0	0	79
Other (Individually less than 5%)	81	3	0	0	(1)	83
	489	83	(98)	(9)	(1)	464
<b>Restricted funds total</b>	<b>1,378</b>	<b>94</b>	<b>(111)</b>	<b>(9)</b>	<b>(10)</b>	<b>1,342</b>

#### 14.3 Analysis of unrestricted and material designated funds

	Balance at 1 April 2017 £000	Incoming resources £000	Resources expended £000	Transfers £000	Gains and losses £000	Fund at 31 March 2018 £000
Trust Wide Palliative Care Fund	374	218	(66)	0	0	526
Dixon Trust Whiteabbey	801	0	0	0	(15)	786
Robinson Hospital general Funds	1,270	13	(14)	0	(3)	1,266
Antrim Renal Unit General	529	10	(14)	0	0	525
Other (Individually less than 5%)	1,230	380	(424)	9	(4)	1,191
<b>Total</b>	<b>4,204</b>	<b>621</b>	<b>(518)</b>	<b>9</b>	<b>(22)</b>	<b>4,294</b>
<b>Grand Total</b>	<b>5,674</b>	<b>715</b>	<b>(629)</b>	<b>0</b>	<b>(34)</b>	<b>5,726</b>

*Expenditure excludes notional audit fee of £5k (£2k restricted and £3k unrestricted)*

#### 14.4 Analysis of Charitable Funds

	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	2018 Total £000	2017 Total £000
Fixed asset investments	1,247	538	76	1,861	1,895
Cash at bank and in hand	173	45	1	219	142
Current assets	2,936	775	13	3,724	3,717
Current liabilities	(62)	(16)	0	(78)	(80)
<b>Grand Total</b>	<b>4,294</b>	<b>1,342</b>	<b>90</b>	<b>5,726</b>	<b>5,674</b>

Current assets include £3.7m held on deposit account.

**Northern HSC Trust**

**Trust Funds Accounts for the year ended 31 March 2017**

**NOTES TO THE ACCOUNTS**

**15 Comparative figures for the Statement of Financial Activities**

	<b>Unrestricted funds £000</b>	<b>Restricted funds £000</b>	<b>Endowment funds £000</b>	<b>Total funds 2016/17 £000</b>
<b>Income and endowments from:</b>				
Donations and legacies	378	54	0	432
Charitable activities	95	6	0	101
Investments	57	28	0	85
Other	100	0	0	100
<b>Total Income</b>	<b>630</b>	<b>88</b>	<b>0</b>	<b>718</b>
<b>Expenditure on:</b>				
Raising Funds:				
Investment management costs	(6)	(3)	0	(9)
Charitable activities:				
Purchase of new equipment	(118)	(52)	0	(170)
Building and refurbishment	(72)	0	0	(72)
Patient welfare and amenities	(385)	(27)	0	(412)
Staff education, training and development	(87)	(22)	0	(109)
Other	(88)	(29)	0	(117)
<b>Total Resources expended</b>	<b>(756)</b>	<b>(133)</b>	<b>0</b>	<b>(889)</b>
Net gain/(losses) on investments	153	70	10	233
<b>Net income/(expenditure)</b>	<b>27</b>	<b>25</b>	<b>10</b>	<b>62</b>
Transfers between funds	0	0	0	0
<b>Net movement in funds</b>	<b>27</b>	<b>25</b>	<b>10</b>	<b>62</b>
Adjustment to add back notional audit fee	4	1	0	5
Net movement in funds excluding notional audit fee	31	26	10	67
<b>Reconciliation of Funds:</b>				
<b>Fund balances brought forward at 1 April 2016</b>	<b>4,173</b>	<b>1,352</b>	<b>82</b>	<b>5,607</b>
<b>Total funds carried forward at 31 March 2017</b>	<b>4,204</b>	<b>1,378</b>	<b>92</b>	<b>5,674</b>

**16 Financial Instruments**

	<b>2018 £000</b>	<b>2017 £000</b>
Financial assets measured at fair value through the SOFA	5,726	5,674
	<b>5,726</b>	<b>5,674</b>

Financial assets measured at fair value through the SOFA comprises cash at bank and in hand.

## **Northern HSC Trust**

### **Trust Funds Accounts for the year ended 31 March 2018**

#### **NOTES TO THE ACCOUNTS**

##### **17 Transfer between Funds**

There was £9k transferred from restricted to unrestricted funds during the year in respect of fund closures, which after review did not fully meet the public interest test. These funds had been held for staff comforts in particular services and the remaining balances have been transferred to the related service CTF from which staff may also benefit by way of education, thus keeping within the original wishes of the donor.

##### **18 Financial Guarantees, Indemnities and Letter of Comfort**

The NHSC Trust Fund has not entered into any financial guarantees, indemnities or provided letters of comfort (2016/17: £Nil).

##### **19 Investment Management Costs**

Expenditure of £9k (2016/17: £9k) was incurred on portfolio management within [NICIFC] and is disclosed in Note 6

##### **20 Related party transactions**

Board Members (and other senior staff) take decisions both on Charity and Exchequer matters but endeavour to keep the interests of each discrete and do not seek to benefit personally from such decisions. Declarations of personal interest have been made in both capacities and are available to be inspected by the public.

During the year none of the Trustees, or members of the key management staff or parties related to them, had undertaken any material transactions with the Northern Health and Social Care Trust Trust Funds

The Charitable Trust has made revenue and capital payments to the Northern Health and Social Care Trust where the Trustees are also members of the Trust Board

##### **21 Financial Commitments**

The Northern Health and Social Care Trust Charitable Trust Funds has no contingencies or commitments (2016/17: £Nil).

##### **22 Ultimate Holding Organisation and Registered Address**

The ultimate controlling party of the Charity is NHSC. Copies of the 2017/18 Annual Report and Financial Statement of Northern HSC Trust can be obtained by writing to Director of Finance, Northern HSC Trust

Registered Address of Charity: Northern Trust Headquarters, Bretten Hall  
Antrim Area Hospital, Bush Road, Antrim BT41 2RL

##### **23 Post Balance Sheet Events**

There have been no material events after the Balance Sheet date which would have a material effect on the accounts

##### **Date of Authorisation for Issue**

The Accounting officer authorised these financial statements for issue on 18 June 2018