



**Application for Approval to Write-off Losses and make Special Payments
Including Ex Gratia Payments**

* (Excluding overpayments of Salaries, Wages and Allowances or arrears of Parental Contributions in respect of Children in Care or Losses due to Theft, Fraud or Misappropriation)

Loss No: 34

Date of Loss or Special Payment	June 2021
Value of Loss or Special Payment (Detailed)	£8023.07
Nature of Loss or Special Payment	
a. Nature of Loss	Pharmacy Products Destroyed
b. Causes of Loss (including any defects of control).	Date Expired/Damaged Stock
c. Details of Police Action or Court Proceedings, if any.	N/R
d. Details of Disciplinary Action, if any.	N/R
e. Details of immediate action taken to minimise the risk of future loss (including any improvements necessary in the system of control).	N/R
f. Details of proposals for minimising the risk of future losses where major reorganisation is required.	N/R
g. Details of the Proceedings in any case in which an investigation is instituted.	N/R
h. Details, where appropriate, of the current recovery position.	N/R

i. Facility where Loss or Special Payment applies.	Antrim & Emergency Room Pharmacy
j. Other Comments.	N/R

Approvals required up to and including £2,000	
Relevant Assistant Director (Only required if over £500)	Date
Assistant Director of Financial Accounting and Financial Services	Date

Approvals required above £2,000 and up to and including £4,000	
Relevant Director	Date
Director of Finance	Date

Approvals required above £4,000 and up to and including £8,000	
Relevant Director	Date
Director of Finance	Date
Chief Executive	Date

Approvals required above £8,000 and up to and including £10,000	
Trust Board	Date

NOTES:-

Applications for Approval to Write-off Overpayments of Salaries, Wages and Allowances should be detailed on form H/FIN/DCO 8.

Applications for Approval to Write-off Arrears of Parental Contribution in respect of Children in Care should be detailed on form H/FIN/DCO 9.

Applications for Approval to Write-off Losses due to Theft, Fraud or Misappropriation should be detailed on form H/FIN/DCO 10.

ALL QUESTIONS MUST BE ANSWERED - IF A PARTICULAR QUESTION IS NOT RELEVANT PLEASE WRITE N/R.

TO - DIRECTOR OF FINANCE

Write-off is requested in respect of the loss detailed below -

DESTROYED BY INCINERATION

MONTH OF ~~JUNE~~ JULY 2021

Store Location	Date Expired	Damaged	TOTAL	Cost Centre
Antrim	7042.56	7.06	7049.62	X40F
Aseptics	0.00	0.00	0.00	X40F
Emer Room, Ant	973.45	0.00	973.45	X40F
Holywell	0.00	0.00	0.00	X40F
Laurel House	0.00	0.00	0.00	X40F
TOTAL	8016.01	7.06	8023.07	X40F

The above Loss has been Written Off

Signed Julia Toke
Date 30/7/21

The above has been entered on File 4 / 24 / 3 Register

Signed _____
Date _____



Stock Adjustment Report - Detailed (Drug within Date within Location within Reason)

01-Jul-2021

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Selected Locations from 01-Jun-2021 to 30-Jun-2021 for All Drugs and Selected Reasons

compiled on 1-Jul-2021 at 9:14 by GKERN002

Date	Item	Containers	Dose Units	KADJs On	KADJ Returns	KADJs Off	Cost Centre	Comment	Username
Damaged									
Antrim Area Hospital Pharmacy									
18-Jun-2021	FUROSEMIDE 50 mg in 5mL Injection 10 x 5mL Pack	1				1.20	- Adjustments to Stock - ANTRIM AREA HOSP	BROKEN DISPENSED FROM ROBOT	MLOR1002
29-Jun-2021	CHLORHEXIDINE PEPPERMINT FLAVOUR 0.2 % Mouthwash 300 mL pack	1				0.99	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
29-Jun-2021	FUROSEMIDE 50 mg in 5mL Injection 10 x 5mL Pack	1				1.20	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
29-Jun-2021	METRONIDAZOLE 400 mg Tablets 21 Tablet Pack	1				3.67	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
Reason Totals						<u>7.06</u>			
Date Expired Stock									
Antrim Area Hospital Pharmacy									
1-Jun-2021	OMALIZUMAB 150 mg in 1mL Pre-filled Syringe 1 Pre-filled Syringe Pack	27				4,702.86	- Adjustments to Stock - ANTRIM AREA HOSP	KW AWARE OF, KADJ FORM COMPLETED	KMCCL017
2-Jun-2021	BOSENTAN 125 mg Tablets 56 Tablet Pack	1				50.00	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	CASPOFUNGIN ACETATE 70 mg Injection 1 Vial Pack	1				35.67	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	CASPOFUNGIN ACETATE 70 mg Injection 1 Vial Pack	1				35.67	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	CLARITHROMYCIN 125 mg in 5mL Oral Suspension 70 mL Pack	1				2.50	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	CLARITHROMYCIN 125 mg in 5mL Oral Suspension 70 mL Pack	2				5.00	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	CONTROL SOLUTION COAGULATION COAGUCHEK XS PT CONTROLS 04696522190(ROCHE) 4 unit Pack	2				31.86	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017

Values are rounded to 2 decimal places.



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Date	Item	Containers	Dose Units	K.ADJ On	K.ADJ Returns	KADJs Off	Cost Centre	Comment	Username
2-Jun-2021	DESMOPRESSIN 10 micrograms per metered dose Nasal Spray 6 mL Pack	1				24.70	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	DIPYRIDAMOLE 100 mg Tablets 84 Tablet Pack	1				7.50	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	ETOMIDATE 20 mg in 10mL Intravenous Injection 5 x 10mL Pack	1				8.00	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	FUROSEMIDE 50 mg in 5mL Injection 10 x 5mL Pack	1				1.20	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	LITHIUM CITRATE(PRIADEL) 520 mg in 5mL Sugar-free Liquid 150 mL Pack	1				6.73	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	MEROPENEM 500 mg Injection 10 Vial Pack	3				49.02	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	OXCARBAZEPINE 600 mg Tablets 50 Tablet Pack	3				129.77	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	OXCARBAZEPINE 600 mg Tablets 50 Tablet Pack	1				38.71	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	OXCARBAZEPINE 600 mg Tablets 50 Tablet Pack	2				75.72	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	OXYBUTYNYN PATCH36mg 3.9 mg released in 24hrs Patches 8 Patch Pack	1				23.87	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	RISPERIDONE 1 mg Orodispersible Tablet 28 Tablet Pack	1				3.50	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	SAXAGLIPITIN 2.5 mg Tablets 28 Tablet Pack	2				61.30	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	SODIUM BICARBONATE (200mL) (POLYFUSOR) 8.4 % w/v Infusion 200 mL Pack	3				32.61	- Adjustments to Stock - EMERGENCY ROOM, ANTRIM AREA HOSP		KMCCL017
2-Jun-2021	TENECTEPLASE 50mg (10000units) Injection 1 Vial Pack	1				602.70	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
7-Jun-2021	ADRENALINE (EPINEPHRINE) 1:2000 (EPIPEN JR) 0.15 mg in 0.3mL Injection 1 Auto-injector Pack	2				68.60	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
9-Jun-2021	DICLOFENAC SODIUM 0.1 % Unit Dose Eye Drops 40 x 0.3mL Pack	1				32.00	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017

Values are rounded to 2 decimal places.



Stock Adjustment Report - Detailed (Drug within Date within Reason)

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Date	Item	Containers	Dose Units	KADJs On KADJ Returns	KADJs Off	Cost Centre	Comment	Username
14-Jun-2021	INSULATARD INNOLET(3ML) 100 units in 1mL Pre-filled Pen 5 Pen Pack	2		40.80 *				KMCCCL017
14-Jun-2021	INSULIN SOLUBLE IN SODIUM CHLORIDE 0.9% 50 units in 50mL Pre-filled Syringe 1 Syringe Pack	11			96.25	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCCL017
15-Jun-2021	HYDROMORPHONE HYDROCHLORIDE 2 mg Modified release Capsules 56 Capsule Pack	1			20.98	- Adjustments to Stock - ANTRIM AREA HOSP		KWALL001
15-Jun-2021	HYDROMORPHONE HYDROCHLORIDE 2 mg Modified release Capsules 56 Capsule Pack		80		29.97	- Adjustments to Stock - ANTRIM AREA HOSP		KWALL001
15-Jun-2021	HYDROMORPHONE HYDROCHLORIDE 4 mg Modified release Capsules 56 Capsule Pack		56		28.73	- Adjustments to Stock - ANTRIM AREA HOSP		KWALL001
15-Jun-2021	HYDROMORPHONE HYDROCHLORIDE 8 mg Modified release Capsules 56 Capsule Pack	3			168.24	- Adjustments to Stock - ANTRIM AREA HOSP		KWALL001
15-Jun-2021	HYDROMORPHONE HYDROCHLORIDE 8 mg Modified release Capsules 56 Capsule Pack		72		72.10	- Adjustments to Stock - ANTRIM AREA HOSP		KWALL001
15-Jun-2021	METHADONE HYDROCHLORIDE 1 mg in 1mL Sugar-free Oral Solution 100 mL Pack		10		0.13	- Adjustments to Stock - ANTRIM AREA HOSP		KWALL001
16-Jun-2021	INSULIN SOLUBLE IN SODIUM CHLORIDE 0.9% 50 units in 50mL Pre-filled Syringe 1 Syringe Pack	3			26.25	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCCL017
23-Jun-2021	ALPHA TOCOPHERYL ACETATE400 unit(s) Capsules 100 Capsule Pack	6			115.08	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCCL017
23-Jun-2021	RIFAMPICIN 300 mg Capsules 100 Capsule Pack	1			103.00	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCCL017
23-Jun-2021	SUXAMETHONIUM CHLORIDE 100 mg in 2mL Intravenous Injection 10 x 2mL Ampoule Pack	2			6.00	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCCL017
24-Jun-2021	HUMALOG (3mL) 100 units in 1mL Cartridge 5 Cartridge Pack	9		254.79 *				KMCCCL017
24-Jun-2021	SUXAMETHONIUM CHLORIDE 100 mg in 2mL Intravenous Injection 10 x 2mL Ampoule Pack	1			3.00	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCCL017

Values are rounded to 2 decimal places.



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Date	Item	Containers	Dose Units	KADJs On	KADJ Returns	KADJs Off	Cost Centre	Comment	Username
29-Jun-2021	CHLORHEXIDINE GLUCONATE & IPA APPLICATOR 2% 70% i. 5ml CHLORAPREP FREPP 270299 (CAREFUSION) 20 Applicator pack	12				136.80	- Adjustments to Stock - ANTRIM AREA HOSP	EXPIRED STOCK	CADAM002
29-Jun-2021	CONNECTOR Y R5C4512 (BAXTER) 1 unit Pack	30				55.80	- Adjustments to Stock - ANTRIM AREA HOSP		CADAM002
29-Jun-2021	PEPTAMEN JUNIOR Liquid 500 mL pack	6				45.06	- Adjustments to Stock - ANTRIM AREA HOSP		KMCCL017
29-Jun-2021	STOCKING ANTI-EMBOLISM THIGH LENGTH small long c TED 3222LF (COVIDIEN) 1 Pair Pack	4				15.00	- Adjustments to Stock - ANTRIM AREA HOSP		CADAM002
29-Jun-2021	STOCKING ANTI-EMBOLISM THIGH LENGTH xl regular 1 TED 4114LF (COVIDIEN) 1 Pair Pack	13				67.86	- Adjustments to Stock - ANTRIM AREA HOSP		CADAM002
29-Jun-2021	STOCKING ANTI-EMBOLISM THIGH LENGTH xxxl short r TED 3183LF (COVIDIEN) 1 Pair Pack	2				22.82	- Adjustments to Stock - ANTRIM AREA HOSP		CADAM002
Reason Totals						<u>295.59</u>			
						<u>7,042.56</u>			

Values are rounded to 2 decimal places.



Stock Adjustment Report - Detailed (Drug within Date within Location within Reason)

Selected Locations from 01-Jun-2021 to 30-Jun-2021 for All Drugs and Selected Reasons

compiled on 1-Jul-2021 at 9:17 by GKERN002

Date	Item	Containers	Dose Units	KADJs On	KADJ Returns	KADJs Off	Cost Centre	Comment	Username
Date Expired Stock									
Emer Rm, ANT									
1-Jun-2021	PACK MENINGITIS PROPHYLAXIS CIPROFLOXACIN 250 mg in 5mL 1 unit Pack	6				239.82	- Adjustments to Stock - EMERGENCY ROOM, ANTRIM AREA HOSP	KMCCL017	
2-Jun-2021	SODIUM BICARBONATE (200mL) (POLYFUSOR) 8.4 % w/v Infusion 200 mL Pack	3				32.61	- Adjustments to Stock - EMERGENCY ROOM, ANTRIM AREA HOSP	KMCCL017	
2-Jun-2021	TENECTEPLASE 50mg (10000units) Injection 1 Vial Pack	1				602.70	- Adjustments to Stock - EMERGENCY ROOM, ANTRIM AREA HOSP	KMCCL017	
21-Jun-2021	INSULIN SOLUBLE IN SODIUM CHLORIDE 0.9% 50 units in 50mL Pre-filled Syringe 1 Syringe Pack	2				17.50	- Adjustments to Stock - EMERGENCY ROOM, ANTRIM AREA HOSP	KMCCL017	
25-Jun-2021	CEFTAZIDIME 500 mg Injection 1 Vial Box	5				10.00	- Adjustments to Stock - EMERGENCY ROOM, ANTRIM AREA HOSP	CHOEY001	
25-Jun-2021	NUTRINI Liquid 500 mL pack	6				0.06	- Adjustments to Stock - EMERGENCY ROOM, ANTRIM AREA HOSP	CHOEY001	
25-Jun-2021	POTASSIUM CHLORIDE 0.3% IN GLUCOSE 5% & NACL 0.45% (500mL) 20 mmol Infusion 500 mL Bag	5				34.30	- Adjustments to Stock - EMERGENCY ROOM, ANTRIM AREA HOSP	CHOEY001	
25-Jun-2021	SODIUM BICARBONATE (500mL) (POLYFUSOR) 1.26 % Infusion 500 mL Pack	2				23.96	- Adjustments to Stock - EMERGENCY ROOM, ANTRIM AREA HOSP	CHOEY001	
30-Jun-2021	CALCIUM GLUCONATE 2.5 % Gel 25 g Pack	1				12.50	- Adjustments to Stock - EMERGENCY ROOM, ANTRIM AREA HOSP	CADAM002	
Reason Totals						<u>973.45</u>			

Values are rounded to 2 decimal places.

