

**Minutes of One Hundredth and Eleventh Trust Board held on Thursday 14<sup>th</sup>  
December 2017 at 10:00am in the Boardroom, Bretten Hall, Antrim Area  
Hospital**

**Present:**

**Mr R McCann  
Mr W Graham  
Mr S O'Reilly  
Mr P Corrigan  
Mrs G McGahey  
Mr O Harkin  
Mrs M Roulston**

**Chairman  
Non-Executive Director  
Executive Medical Director  
Non-Executive Director  
Non-Executive Director  
Executive Director of Finance  
Executive Director of Social Work / Director of  
Women, Children and Families  
Non-Executive Director  
Non-Executive Director  
Non-Executive Director**

**In attendance:**

**Mrs J Welsh  
Mrs E Brownlees  
Mrs P Hughes, MBE  
Mrs W Magowan**

**Deputy Chief Executive / Director of Operations  
Director of Human Resources  
Divisional Director of Community Care  
Divisional Director of Medicine and Emergency  
Medicine  
Divisional Director of Surgical and Clinical  
Services  
Divisional Director of Mental Health, Learning  
Disability and Community Wellbeing  
Interim Head of Communications  
Executive Office Manager (minute taker)**

**Mrs M O'Hagan**

**Mr O Donnelly**

**Mr N Carson  
Miss K O'Kane**

**TB300/17 Apologies**

Apologies were received from;  
Mr G Houston, Non-Executive Director  
Dr A B Stevens, Chief Executive  
Mrs Eileen McEaney, Executive Director of Nursing  
Mr Seamus O'Reilly, Executive Director of Medicine.

**TB301/17 Conflicts of Interests/Declarations of Interests**

There were no conflicts of interest declared.

**TB302/17 Chairman's Report**

Mr McCann began the meeting by recording his appreciation for the Trust staff that had performed their jobs in such bad weather. Trust Board noted its' thanks to the staff and commended the work they had carried out.

**TB303/17 Business Case – Building Response Maintenance**

Mr Harkin presented the Business Case on Response Maintenance and sought approval from Trust Board to proceed with the preferred option. He provided a brief synopsis of the history of maintenance provision within the Trust and the previous issues within Estate Services. The preferred option identified was to move the provision of response maintenance to an in-house service.

Mr Harkin informed Trust Board that the current contract was running at several hundred thousand over the contract value and advised that Internal Audit were currently producing a report on this area which would come to Audit Committee in due course. Mr Harkin, in response to a question from Mr Cuddy, stated that he was assured that the savings identified within the business case would be achieved. Mr Harkin to undertake to ensure that the level of savings is monitored and he will report back to Trust Board after the first twelve months of the service. Mrs Brownlees added that the Trust will be working with Trade Unions to ensure any HR matters were dealt with. Mrs Roulston noted that from an Operational Director point of view, she welcomed the move to an in-house service as this would be beneficial to her staff and the services they provide.

Trust Board approved the Business Case.

**TB304/17 Business Case – Mental Health Information System**

Mr Donnelly spoke on the Business Case and provided background information on the reasons the mental health information system required replacement. He briefly outlined the options considered before confirming that the preferred option was to proceed with the system currently used within other Health Trusts. The capital cost would be approximately £2.3 million with future revenue costs of £1.2 million.

Mrs Welsh and Mr Donnelly advised that whilst there was a regional drive to ensure consistency across IT systems, it would not be delivered in a timely enough manner. The Business Case submitted would be a bridging option until the regional programme was completed. In response to a query from Mr Graham on how long a new system would be supported for, Mr Donnelly advised this would be included in a service level agreement.

Trust Board approved the Business Case

**TB305/17 Public Questions**

There were no public questions.

**TB306/17**

**Date of Next Meeting**

Thursday 25th January 2018 at 10:00am in Antrim Hospital.