

Trust Board Briefing Paper	
Reference Number:	TB155/11/G
Date of Meeting:	26 th January 2024
Presenting Director:	Owen Harkin, Executive Director of Finance/Deputy Chief Executive
Subject:	Write-offs
Purpose: Approval/Noting	1 loss for approval 2 losses for noting
Trust Board is asked to approve the following loss in line with circular HSC(F) 20-2023 delegated limits relating to losses between £8,000 and £30,000 1. Write off of £18,594 in relation to unpaid overseas private patient treatment. Further legal options would not be economically viable. Trust Board is asked to note the following losses, approved by the Department of Health as they are over the Trust's delegated limit 2. Write off of £4,203.98 in relation to a salary overpayment. Department of Health approval obtained 15th November 2023 3. Write Off of £1915.20 in relation to salary overpayment due to underpaid Tax and National Insurance. Department of Health approval obtained 23rd November 2023. Back up paperwork available for review on request.	