

Trust Board Briefing Paper

Reference Number:	TB156/16/J
Date of Meeting:	28 th March 2024
Presenting Director:	Owen Harkin, Director of Finance/Deputy Chief Executive
Subject:	Write-off of Losses
Purpose: Approval/Noting	Three losses are present for approval and three losses for noting.

Trust Board is asked to approve the following losses in line with circular HSC(F) 20-2023 delegated limits relating to losses – (£8,000 - £30,000)

1. Write off of Unpaid care Home Fees: £16,918.76
2. Write off of Unpaid Care Home Fees; £11,485.95
3. Write off of Unpaid Care Home Fees; £9,215.04

For Trust Board Noting. Department of Health (DOH) approval over £1,000 already obtained.

4. Write off of overpayment of salary as a result of late notification in respect of maternity leave: £2,600.22. DOH approval obtained 05/02/2024
5. Write off of overpayment of salary as a result of regrading: £1,936.53. DOH approval obtained 14/02/2024
6. Write off of overpayment of salary as a result of regrading: £1,105.78. DOH approval obtained 14/02/2024