



Trust Board Briefing Paper	
Reference Number:	TB/142/13/G
Date of Meeting:	24 th March 2022
Presenting Director:	Owen Harkin
Subject:	Write-offs
Purpose: Approval/Noting	Approval/Noting
Background:	Papers setting out the recommendation of write-off of assets or debt.
Trust Board is asked to note the write off of laundry equipment damaged in the fire at Route Laundry. The loss totaled £51,993.75 and has been approved by the Department of Health as per the process for write offs over £10,000. The second write off is for approval. This is in relation to a client contribution debt of £8,538.10 and write off is recommended by the Directorate of Legal Services as all means of recovery have been exhausted.	